Deliverables

1. Dashboard [a]
   1. Initial Analysis
      1. Analyze past data to get an idea of how many volunteers each event usually brings
   2. Pre-build Dashboard Preparation
      1. Define Park guard rails I.e., distance from Houston, most volunteered at parks, etc.
      2. Define what kind of data we want to gather I.e., how granular the data will get
      3. Gather data on areas that fall within the guard rails
      4. Clean data
      5. Confirm software choice
   3. Back End development
      1. Build out internal webpage on existing website
      2. Create automations through python
      3. Upload files
   4. Front End development
      1. Display visualization created from files and automations
      2. Deploy visualization
2. Documentation [b]
   1. User manual
      1. Draft back-end maintenance section
      2. Draft report selection section
      3. Proofread user's manual
      4. Publish user’s manual
   2. Demonstration [c]
      1. Meet with client after completion for a training session